



**The Andhra Pradesh
State Cooperative Bank Ltd.**
(A State Partnered Scheduled Bank)



Ref: DOV/e3019012/2025-26/02

Date: 03.01.2025.

Short Tender Notice / Quotation Call Notice

The Andhra Pradesh State Cooperative Bank Ltd. (APCOB) invites sealed quotations from eligible and experienced printing and publishing firms for undertaking the following work as per the details mentioned below:

Purpose: Printing and supply of “COOPerative Spectrum” pertaining to the DCCB Database for FY 2024–25.

Specifications

1. **Total Copies:** 125 Nos.
2. **Book Size:** A4
3. **Language:** English
4. **Total Pages (excluding cover pages):** 81
5. **Paper & Printing Details:**
 - a) **Inside Pages:**
 - i. Paper Type: Hard Paper
 - ii. GSM: 130 GSM
 - iii. Print: Full Colour
 - b) **Cover Pages:**
 - i. Paper Type: Art Card
 - ii. GSM: 300 GSM
 - iii. Finish: Thermal Lamination – Matte Finish (Both Sides)
6. **Binding:** Perfect side binding (Paperback finish)

Eligibility Criteria

1. The bidder must be a registered printing and publishing firm having valid GST registration (Regular or Composite).
2. The bidder must have a registered business address in the State of Andhra Pradesh.

Submission of Quotations

HO: #27-29-28, NTR Sahakara Bhavan, Governorpet, Vijayawada, NTR District – 520002.

Dept.: Dept. of VOICE

✉: abtc@apcob.org

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1. Sealed quotations, superscribed as “Quotation for Printing of COOPerative Spectrum – FY 2024–25”, should reach the following address on or before 7 (seven) working days from the date of publication of this notice on the Bank’s website, i.e., **on or before 13.01.2025 by 05:00 PM:**
2. **To:**
The Dy. General Manager,
VOICE Department,
The Andhra Pradesh State Cooperative Bank Ltd.,
Head Office, NTR Sahakara Bhavan,
D. No. 27-29-28, Governorpet,
Vijayawada – 520002.
3. Quotations will be opened by the Purchase Committee at the Bank’s Head Office at a later notified date and time.

Terms & Conditions

1. **Work Order Acceptance:** The **vendor shall accept the Work Order within 3 working days** from the date of receipt of the Work Order.
2. **Delivery Timeline:** Delivery of the printed copies must be **completed within 7 days** from the date of Work Order acceptance.
3. **Price Quote:** Rates should be quoted **inclusive of all taxes, packing, and delivery charges** at the Head Office, APCOB, Vijayawada.
4. **File Format:** The **source file will be provided in PDF format only.**
5. **Quality Compliance:** The quality and specifications must **strictly conform** to the details mentioned in this notice.
6. **Rejection Clause:** Any **deviation** from the approved sample or specifications will lead to **rejection of the supplied material.**
7. **Payment Release:** Payment will be made within **7 working days** after successful delivery and verification of printed material.
8. **TDS Deduction:** Payment shall be subject to **TDS provisions** as applicable under the **prevailing rules of the Income Tax Act.**
9. **Right to Reject:** The Bank reserves the **right to reject** any or all quotations **without assigning any reason.**

Sd/-
Dy. General Manager
Dept. of VOICE

Copy to

- Peshis of GM & CGMs.
- EA to MD.