

Ref: Invitation for sealed quotations/stationery

Date: 10.02.2026



Sealed Quotations are invited for printing & supply of Forms & Applications

1. Introduction:

The Andhra Pradesh State Co-operative Bank (APCOB) invites sealed bids for printing & supply of Applications /Forms/Stationery Items.

2. Project Scope:

S.No	Particulars	Quantity	Specifications
1	A4 Envelope Covers (Green Cloth)	1500	A4 Size Cloth Cover with Bank Logo & Name Single Colour Printing.
2	FD Covers	5000	Term Deposit Plastic Covers 8.5 X 10.5, 15 mm With Bank Name and Logo- Green Ink
3	Offset Pads	100	1+1, 50 Sets 1/8 th Size 1 st Copy Red Colour Printing 2 nd Copy Royal Blue Colour
4	15H pads	50	Each Pad 100 Applications - 70 GSM Legal Size – Front & Back Printing – Black Ink- With Conquest Paper
5	15G Pads	50	Each Pad 100 Applications - 70 GSM Legal Size – Front & Back Printing – Black Ink- With Conquest Paper
6	A4 Bundles	50	J K Easy Copier – 70 GSM-Each Bundle 500 Sheets
7	Yellow Cash memo Slips pads	1000	6cm height 17.5 cm Width Yellow Colour Paper One Side Black Ink Printing
8	SB Applications	4000	70 GSM PAPER- Front & BACK Printing With BLACK INK-1/2 Dummy SIZE
9	FD Receipts	10000	*As per Bank concern/Specifications
10	Gold Loan Applications	40000	70 GSM PAPER- Front & BACK, Multi colour printing -1/2 dummy SIZE
11	Gold Loan Bags (Small)	30000	SIZE-(1): 6" X 8.5" (With Double Tamper Evident Tape) Material One Side - Tyvek® White 1056D (55 GSM), Other Side – 100 Micron Transparent Film. Printing: Single Colour
12	Gold Loan Bags (Medium)	10000	SIZE-(2): 8" X 11" (With Double Tamper Evident Tape) Material: One Side - Tyvek® White 1056d (55 GSM), Other Side – 100 Micron Transparent Film. Printing: Single Colour
13	Gold Loan Bags (Large)	4000	SIZE: A4 (With Double Tamper Evident Tape) Material: One Side - Tyvek® White 1056d (55 GSM),

			Other Side – 100 Micron Transparent Film. Printing: Single Colour
14	Gold Loan Voucher pads	300	1+1, 50 SETS 19cm Width & 12.5cm Height, 1 st COPY 70 GSM White Paper with Black Colour PRINTING, 2 nd COPY Pink Colour Paper with Black Colour PRINTING
15	Gold Memorandum Books	500	100 sets of 1+2 ¼ Dummy Size with Black Colour Printing, 1 st Copy Green, 2 nd Copy Pink & 3 rd Copy Yellow
16	SB Pass Books	5000	7.5" Height & 8" Width Front and Back Printing Single Colour Black Ink - Inside 7 Pages With 70 GSM Paper and Title in Multi Colour Front & Back Printing On 130 GSM Art Paper with Centre Stitching of Size 1/6 (Open)
17	L folders with Logo	2000	9.5" * 14" L Folders with Bank Logo, Name & Address Green Colour Printing
18	Cheque Books	2000	*As per Bank concern/Specifications
18	RD application pads	50	Each Pad 100 Applications - 70 GSM ¼ Dummy Size - With Front and Back Single Colour Printing – Black Ink
19	Debit Advice Voucher Pads	50	1+1, 50 Sets 1/8 th Size 1 st Copy Royal Blue Colour Printing 2 nd Copy Black Colour, 60GSM Maplitho paper with Gum Binding
20	Locker Registers	100	90 GSM Maplitho paper, Legal Size, Black printing, and page numbers in Red Colour, 220 pages, Hard Mount binding
21	SHG Applications	100	*As per Bank concern/Specifications
22	Staff FD Application Pads	50	Each Pad 100 Applications 70GSM Ledger paper 1/4 size, Gum binding & Black Printing Colour
23	FD Applications Pads	100	Each Pad 100 Applications 70GSM Ledger paper 1/4 size, Gum binding & Black Printing Colour
24	KYC Books	100	Each Book contains 100 KYC Forms 70GSM Ledger paper 1/4 size, Gum binding & Black Printing Colour
25	Loan Covers	1000	*As per Bank concern/Specifications
26	Depositor Loan Applications	100	100 PADS OF 100 EACH - 70 GSM – LEDGER PAPER – 1/4 SIZE – ONE SIDE PRINTING- BLACK INKUPPER BROWN PAPER BOTTOM BROWN CARD
27	Locker Applications	1000	80 GSM Ledger Paper with Black Colour Printing
28	Office Files With LOGO	3000	EVERY 1000 FILES ONE COLOUR 999 QUALITY with BANK NAME & LOGO
29	Window Covers	2500	SIZE 11"X5" WITH BANK LOGO & ADDRESS PRINTED ONE SIDE IN GREEN COLOUR ON 80 GSM PAPER. PACKED IN BOXES CONTAINING 500 COVERS

Terms & Conditions:

1. The rates quoted should include all taxes, Transportation charges etc.
2. Bank reserves the right to cancel/reject any or all the quotations without assigning any reason thereof.
3. The quantity & quality of the stock required shall be as per the specifications.

4. All the items shall be delivered at our head office within 10 days from the date of issuance of purchase order.
5. The Bank reserves the right to reject the stock if they don't meet the specifications mentioned by the Bank.
6. *For further details and sample specifications, *please contact Stationery Department during the working hours.
7. **No advance payment will be made.**

3. Tender Schedule:

Starting date: 10.02.2026

Last date for receipt of bids: 16.02.2026, 11:00AM

4. Evaluation Criteria:

Bidder must include the total cost including all taxes, Bids who quoted the least amount will be awarded the contract.

For details, please contact the General Administration Department of APCOB at the address mentioned below.

Please submit your Quotation in a sealed cover to:

K Srinivasa Rao,
Dy.General Manager (GAD)
The A.P. STATE CO-OPERATIVE BANK LTD.,
HO: NTR Sahakara Bhavan, # 27-29-28,
Governorpet, Vijayawada-520 002
Phone: (0866) 2429044, 088, .

