

**Ref:** APCOB/GAD/Tenders/01/2026



**Date:** 08.05.2026

**SHORT TENDER NOTICE**

**Procurement of Office Furniture for Regional Processing Centers at  
Visakhapatnam, Rajahmundry, Nellore and Anantapur**

**Preface:**

The Andhra Pradesh State Co-operative Bank Limited (APCOB) having its Head Office at Vijayawada, intends to procure Office Furniture for it's Regional Processing Centers at Visakhapatnam, Rajahmundry, Nellore and Anantapur.

**Objective of the RFP:**

APCOB intends to issue a Request for Proposal (RFP), hereinafter referred to as a **Tender**, and invites bids from eligible vendors to participate in the competitive tendering process for supplying the following items at all locations collectively or individual locations separately or Specific categories/items separately.

**Requirement:**

**(a) RPC at Visakhapatnam:**

<b>Description</b>	<b>Qty</b>	<b>Delivery location</b>
Executive Table (6*2.5) with side storage unit	01	Visakhapatnam
Executive Table (5*2.5) with side storage unit	02	
Workstations with Glass partition and pedestal unit (or) Linear Modular Workstations with pedestal unit	04	
Installation of 12 Inch thickness Toughened Glass partition	as per requirement at the site	
Executive Chair	01	
High Back Chairs	02	
Mid Back Chairs	04	
Visitor Chairs	10	
Split ACs 1.5 Ton, 5 Star	03	
Water Dispenser (Blue Star)	01	
Two door Steel Amirah (Godrej)	02	

**The Andhra Pradesh State Cooperative Bank Ltd.,**

-----A State Partnered Scheduled Bank-----

Head office: #27-29-28, N.T.R Sahakara Bhavan, Governorpeta, Vijayawada – 520002, N.T.R. Dist., Andhra Pradesh.

Dept: GAD

Phone: 0866-2429044

Mail: premises@apcob.org

**(b) RPC at Rajahmundry:**

<b>Description</b>	<b>Qty</b>	<b>Delivery location</b>
Executive Table (6*2.5) with side storage unit	01	Rajahmundry
Executive Table (5*2.5) with side storage unit	02	
Workstations with Glass partition and pedestal unit (or) Linear Modular Workstations with pedestal unit	04	
Installation of 12 Inch thickness Toughened Glass partition	as per requirement at the site	
Executive Chair	01	
High Back Chairs	02	
Mid Back Chairs	04	
Visitor Chairs	10	
Split ACs 1.5 Ton, 5 Star	03	
Water Dispenser (Blue Star)	01	
Two door Steel Amirah (Godrej)	02	

**(c) RPC at Nellore:**

<b>Description</b>	<b>Qty</b>	<b>Delivery location</b>
Executive Table (6*2.5) with side storage unit	01	Nellore
Executive Table (5*2.5) with side storage unit	02	
Workstations with Glass partition and pedestal unit (or) Linear Modular Workstations with pedestal unit	04	
Installation of 12 Inch thickness Toughened Glass partition	as per requirement at the site	
Executive Chair	01	
High Back Chairs	02	
Mid Back Chairs	04	
Visitor Chairs	10	
Split ACs 1.5 Ton, 5 Star	03	
Water Dispenser (Blue Star)	01	
Two door Steel Amirah (Godrej)	02	

**(d) RPC at Anantapur:**

<b>Description</b>	<b>Qty</b>	<b>Delivery location</b>
Executive Table (6*2.5) with side storage unit	01	Anantapur
Executive Table (5*2.5) with side storage unit	02	
Workstations with Glass partition and pedestal unit (or) Linear Modular Workstations with pedestal unit	04	
Executive Chair	01	
High Back Chairs	02	
Mid Back Chairs	04	
Visitor Chairs	10	
Split ACs 1.5 Ton, 5 Star	03	
Water Dispenser (Blue Star)	01	
Two door Steel Amirah (Godrej)	02	

**Schedule:**

Bid Submission Start Date	11.05.2026, 10:00 AM
Bid Submission End Date	14.05.2026, 11:00 AM
Tentative Bid Opening Date & Time	14.05.2026, 11:30 AM
Address for Tender Submission	Sri. K Srinivasa Rao, DGM (GAD) The A.P. State Cooperative Bank Ltd., NTR Sahakara Bhavan, Governorpet, Vijayawada 520002 Phone: 0866 2429094 e-mail: premises@apcob.org

**Terms and Conditions:**

**1. Eligibility Criteria**

The bidder shall be a reputed manufacturer, authorized dealer, distributor, or supplier of office furniture and allied items with experience in supply and installation of similar items to Banks, Government Institutions, Corporate Offices, or reputed organizations.

## 2. **Submission of Bids**

The bids shall be submitted in sealed cover superscribed as: **“Tender for Procurement of Office Furniture for RPCs at Visakhapatnam, Rajahmundry, Nellore & Anantapur”** and addressed to the officer mentioned in the tender notice within the stipulated time.

## 3. **Scope of Supply**

The successful bidder shall supply, deliver, install, and commission the items mentioned in the tender notice at the respective Regional Processing Centers located at Visakhapatnam, Rajahmundry, Nellore, and Anantapur.

## 4. **Item-wise / Category-wise Participation**

Vendors may participate for:

- All locations collectively; or
- Individual locations separately; or
- Specific categories/items separately.

The Bank reserves the right to split the order among multiple vendors.

## 5. **Technical Specifications**

All furniture items shall be of good quality, durable, and made from standard branded materials.

## 6. **Brand Preference**

The ACs and Water Dispensers shall preferably be of Blue Star brands or equivalent approved brands.

## 7. **Site Verification**

The bidders may visit the respective sites at their own cost before submission of bids to understand the requirements and measurements, particularly for modular workstations and glass partition works.

## 8. **Rates and Taxes**

The quoted rates shall be inclusive of:

- Transportation
- Loading and unloading
- Installation and fitting charges

- GST and all applicable taxes
- Any incidental expenses

No additional charges shall be payable by the Bank.

#### **9. Validity of Rates**

The rates quoted shall remain valid for a minimum period of 90 days from the date of opening of bids.

#### **10. Delivery Period**

The successful bidder shall complete supply and installation within 15 days from the date of issue of Purchase Order or as directed by the Bank.

#### **11. Warranty**

The bidder shall provide a minimum warranty of:

- 1 year for furniture items
- Manufacturer warranty for electrical/electronic items such as ACs and Water Dispensers

#### **12. Payment Terms**

Payment shall be released after successful delivery, installation, and certification by the concerned officials of APCOB. No advance payment shall ordinarily be made.

#### **13. Quality and Workmanship**

The Bank reserves the right to reject any item found defective, substandard, damaged, or not conforming to the required specifications. The rejected items shall be replaced by the vendor at their own cost.

#### **14. Bid Evaluation**

The Bank may evaluate the bids based on:

- Competitive pricing
- Quality/specifications
- Brand offered
- Past performance
- Delivery capability
- Compliance with tender conditions

#### **15. Right to Accept or Reject**

APCOB reserves the right to accept or reject any or all bids, wholly or partly, without assigning any reason whatsoever. The Bank also reserves the right to cancel or modify the tender process at any stage.

#### **16. Penalty for Delay**

In case of delay in supply or installation beyond the stipulated period, the Bank reserves the right to impose penalty and/or cancel the order.

#### **17. No Commitment**

Issuance of this tender does not constitute any commitment on the part of the Bank to place an order with any bidder.

#### **18. Dispute Resolution**

Any dispute arising out of this tender shall be subject to the jurisdiction of courts at Vijayawada only.

#### **19. Compliance with Instructions**

Incomplete bids, conditional bids, or bids received after the due date and time shall be liable for rejection.

#### **20. Contact for Clarifications**

Any clarification regarding the tender may be obtained from:

**Sri. K. Srinivasa Rao**

Dy. General Manager

The A.P. State Cooperative Bank Ltd.

NTR Sahakara Bhavan, Governorpet, Vijayawada – 520002

Phone: 0866-2429044

E-mail: [premises@apcob.org](mailto:premises@apcob.org)