Ref. No: ITD/F51/2229475/2026-27
23-09-2026

Short tender notice

Invitation of Bids for "Renewal of subscriptions for 2 no. of FortiGate firewalls of APCOB"

INDICATIVE CRITICAL DATA SHEET

Bid Security/Earnest Money Deposit (Refundable)	Rs. 10,000/- (Rupees Ten Thousand only)
Application fee (Non-refundable)	Rs.3,000/- (Rupees Three thousand only) In the form of Demand Draft drawn on any Nationalized /Scheduled bank in favour of "The Andhra Pradesh State Cooperative Bank Ltd".
Bid Submission Start Date	24.09.2026
Bid Submission End Date	**30.09.2026 up to 10.30 AM**
Technical Bid opening	**30.09.2026 at 12: 00 PM**
Commercial Bid Opening	Shall be intimated to Technically Qualified bidders.
Point of Contact	Sri. Adam Shafi Shaik Dy. General Manager (ITD) The A.P. State Cooperative Bank Ltd., NTR Sahakara Bhavan, Governorpet, Vijayawada 520002 Phone: 0866 2429028, 7729996720 e-mail: adamshafi@apcob.bank.in itinfra@apcob.bank.in Time: 10:00 AM to 05:00 PM
Technical Clarifications	Sri. B Ramachandraiah Chief Technical Officer (CTO) Phone: 9951904488 e-mail: ram.b@apcob.bank.in Time: 10:00 AM to 05:00PM

Bids are invited for **"Renewal of subscriptions for 2 no. of FortiGate firewalls of APCOB"**.

The details of the tender are as under.

1. **Invitation for BIDs**

Through short Tender Notice in APCOB Website, in two bid system (Technical and Financial bid), from firm/company/organization authorized dealers for "Renewal of subscriptions for 2 no. of firewalls.

1.1. Technical Bid:

1.1.1. The technical information should be prepared very carefully and as indicated in the tender document since it will form the basis for pre-qualification of bidder(s). Only relevant and to the point information/document should be submitted. Failure to provide any required information, may lead to the rejection of the offer. Bidder(s) must read the tender document very carefully before signing on it.

1.1.2. All annexures (including all the pages of tender document) must be signed by the authorized representative along with date as token of acceptance of the terms & conditions of tender.

1.2. **Financial Bid:** Bidder(s) must read the terms and conditions as mentioned in this tender document and submit the form accordingly. Bidder(s) are required to check the prices / amount carefully before submitting the financial bid, not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relatives who have business relationship with one another (i.e., when one or more partner (s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

1.3. **Validity of bids:** Bid submitted by the Bidder(s) shall remain valid for acceptance for a minimum period of Ninety (90) days from the last date of submission of bid (Technical and Financial), including extensions, if any.

1.4. **Authorization and Attestation:** Bidder(s) must submit an Authorization Letter or valid Power of Attorney on behalf of firm for signing the documents.

1.5. The Standard Terms and Conditions of this RFP also form part of the Open-Tender specifications. The information furnished shall be complete by itself. Bidder(s) are required to furnish all the details and other documents as required.

1.6. Bidder(s) are advised to study all the tender documents carefully.

1.7. Any conditional bid received shall not be considered and will be summarily rejected in very first instance without any recourse to the bidder.

1.8. Any submission of bid shall be deemed to have been done after careful study and examination of this RFP document and with the full understanding of the

implications thereof.

1.9. In case of any doubt about the meaning of any portion of this RFP or any discrepancies or omission(s) in the scope of work or any other portion of this RFP or any incomplete portion or requires clarification on any aspect, scope of work etc., Bidder(s) shall contact the authority inviting the tender as per date and time mentioned in the Indicative Critical Data Sheet.

1.10. Bidder(s) request for clarification shall be with reference to clauses in this RFP document.

1.11. The specifications and terms and conditions shall be deemed to have been accepted by the Bidder(s) in their offer.

1.12. Non-compliance with any of the requirements and instructions of this RFP document may result in the rejection of the tender.

1.13. This document has not been filed, registered, or approved in any Court of Competent jurisdiction. Recipient of this document should inform themselves of and observe any applicable legal requirements.

1.14. This document constitutes no form of commitment on the part of the APCOB. Furthermore, this document confers neither the right nor an expectation on any party to participate in the tendering process.

1.15. Merely participation in this Tender Document by any party does not confer or constitute any right of association with APCOB.

1.16. APCOB reserves the right to reject any or all the bids without assigning any reasons thereof at any stage of bid or at any point of time.

2. Bid Security / Earnest Money Deposit (EMD):- Bids received without EMD are liable to be rejected. Bidder should pay specified amount towards Earnest Money deposit as follows:

a. Rs. 10,000/- (Rupees Ten Thousand Only) in the form of Demand Draft drawn on any Nationalized /Scheduled bank in favour of "The Andhra Pradesh State Cooperative Bank Ltd".
b. EMD will not carry any interest.
c. EMD will be refunded to the unsuccessful bidders after finalization of the bid and EMD of successful bidder shall be returned after acceptance of entire terms and conditions mentioned in the work order and on submission of delivery and installation reports.
d. Bidders who submit an Udyam certificate will be exempt from the Earnest Money Deposit (EMD).

3. The Earnest Money Deposit submitted by the bidder may be forfeited if,

a. Successful bidder fails to accept the terms and conditions mentioned in the work order within specified time as per intimation/request of APCOB;

b. Successful Bidder withdraws his bid or backs out after acceptance;
c. Bidder withdraws his bid before the expiry of validity period stipulated in the tender document;
d. Bidder violates any of the terms and conditions of the tender.
e. Bidder revises any of the items quoted during the validity period.
f. Bidder is found to have indulged in fraudulent practices in the bid submission process.

4. **Interpretation: -**

In this Tender Document, unless the context otherwise requires,

4.1. **For the purpose of this Tender Document, where the context so admits:**

a) The singular shall be deemed to include the plural and vice versa.

b) Masculine gender shall be deemed to include the feminine gender and References to a "person" if any shall, where the context so admits, include references to natural persons, partnership firms, companies, bodies, corporate and associations, whether incorporated or not or any other organization or entity including any governmental or political subdivision, ministry, department, or agency thereof.

4.2. References to Clauses, Recitals or Schedules are references to clauses and recitals of and schedules to the Contract and the Tender Document. The Schedules, annexure and addendums shall form an integral part of this Contract.

4.3. Any reference herein to a statutory provision shall include such provision, as is in force for the time being and as from time to time, amended or re- enacted in so far as such amendment or re-enactment is capable of applying to any transactions covered by this Contract. Any references to an enactment include references to any subordinate legislation made under that enactment and any amendment to, or replacement of, that enactment or subordinate legislation. Any references to a rule or procedure include references to any amendment or replacement of that rule or procedure.

4.4. The headings and sub-headings are inserted for convenience only and shall Document. References to the word "include" and "including" shall be construed without limitation. Any reference today shall mean a reference to a calendar day including Saturday and Sunday.

5. Due Diligence: -

The Bidder is expected to and shall be deemed to have examined all instructions, forms, terms and specifications in this Tender Document. The Bid should be precise, complete and in the prescribed format as per the requirement of the Tender Document. Failure to furnish all information required by the Tender Document or submission of a bid not responsive to the Tender Document in every respect will be at the bidder's risk and may result in rejection of the bid. APCOB shall at its sole discretion be entitled to determine the adequacy /sufficiency of the information provided by the bidder.

6. Cost of Bidding: -

The Bidder shall bear all costs associated with the preparation and submission of its

bid and APCOB shall in no event or circumstance be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

7. Scope of work: -

Sealed quotations are invited for the ***Renewal of subscriptions for 2 no. of FortiGate firewalls (Fortinet 100F)*** as per the specifications mentioned in the tender document from the authorized dealers or service providers of OEM for APCOB. Following would be the scope of work under the contract.

7.1. **OEM:-** 24X7 **FORTICARE** which should include:

a. 24X7 telephonic and ticket support (TAC)

b. 24X7 support for firmware updates, software updates / upgrades and patches.

c. APCOB should be able to log calls through support portal of the OEM.

d. Submission of the renewal certificate(s) in physical or electronic from Fortinet.

7.2. **Vendor:-**

a. On-site support by the vendor in case of any issues.

b. Coordination with OEM as and when required, if APCOB does not able to resolve the issues.

7.3. **Renewal of OEM and vendor support should be for a period of three years.**

The serial number of devices and expiry date of licenses are as follows:

S.No	Serial Number	Expiry Date
1	FG100FTK23031015	12.10.2026
2	FG100FTK23031520	12.10.2026

8. Clarification on bid documents: -

All prospective bidders requiring any clarification on the bid documents may request/forward their clarifications/queries to the Point of contact of APCOB, before the last date of seeking clarifications (one day before the last date for submission of bids). Copies of consolidated queries of bidders and response of APCOB will be issued by APCOB as addendum in the APCOB Website, only if the clarifications requested for, are considered appropriate by APCOB.

9. Eligibility criteria: -

9.1. The bidder must be a Registered Company registered under Indian Companies Act 1956 and having its operations for a minimum period of 3 Years and bidder may be MSME/Registered firm/LL1 also.

9.2. Average Annual financial turnover during the last / Previous 3 years ending **31st March of 2025** should not be less than 20 Lakhs.

9.3. Bidder must have its own valid PAN No. and GST Registration No. TIN & CIN registered in the state of Andhra Pradesh.

9.4. The bidder should have atleast one support/service center in the state of Andhra Pradesh/Telangana.

9.5. During the last 3 (three) years, the bidder should not have been blacklisted from participating in any tender process by Govt/other organization. An undertaking to this effect is to be submitted by the bidder. If subsequently the bidder's undertaking is found to be incorrect, the tender/order if placed on the bidder with

reference to this tender shall be cancelled.

9.6. The bidder should have valid ISO 9001 certification for their organization. A copy of the valid certificate must be submitted with the techno-commercial bid.

10. Special terms and conditions

10.1. APCOB shall reserve the right to verify the operation and performance of project by the bidder and the bidder shall permit APCOB to do so. The APCOB will evaluate the information submitted by the bidder with regard to bidder's capacity. The bidder cannot subcontract the work at any stage without prior written approval from the APCOB.

10.2. The job would be awarded to the L1 bidder, whosoever declared as L1 bidder, as per the criteria defined in the tender document.

10.3. Rates quoted should be valid for the complete contract period as no changes in the price bid would be considered at a later stage.

10.4. The bidder cannot make any amendment in the Technical Bid /Commercial Bid; neither can he impose any condition. All such bids will be rejected at the discretion of APCOB.

10.5. The rates quoted in the price bid shall be inclusive of all taxes, fees, levies etc.

10.6. The Bank reserves the right to alter/modify/cancel the bid process without assigning any reason at any stage.

11. Payment Terms and Conditions: -

11.1. The agency will submit the invoice supported by complete description of work and rate payable as per job order. Further the invoice should also be supported with detail of documents serial/date wise, with hard/soft copies without duplication containing exact number of pages.

11.2. Payments towards renewal of subscription and software support with OEM would be 100% after the submission of proof of renewal for the period as indicated above, in the name of 'The Andhra Pradesh State Cooperative Bank Ltd.,'.

11.3. TDS, if any, will be deducted while releasing the payment.

11.4. All Payments will be made to the Bidder in Indian Rupee only.

11.5. The specifications shall hold as per the Bid submitted.

11.6. **Rate Contract will be valid up to 6 Months** Offsite and onsite support should be provided as and when required.

11.7. No additional charges shall be paid.

11.8. The invoice should contain PAN No., GST No., Job Order no. and address of the bidder when the payment has to be made.

12. Undertaking: -

An undertaking from the Bidder stating the compliance with all the conditions of the Contract and Technical Specifications of the Bidding Document will be required.

13. Liquidated Damages: -

Failure to provide the service in the stipulated period of Seven (07) Days from the date of purchase order will result in imposition of penalty of 2% of the total contract

value for a maximum of one week of delay and 5% of the total contract value per week for a maximum of another three weeks of delay.

14. Taxes and Duties: -

The prices (including all taxes, duties, etc. but excluding Service tax and/or GST) quoted in the bid shall hold good and shall be binding on the bidder, notwithstanding any increase in the prices of materials and labour or in the freights or levy of other charges whatsoever and the bidder shall not be entitled to claim any increase over the rates quoted by him during the period of currency of the contract except taxes and duties as introduced / modified by Govt. from time to time if any within the period from last date of bid submission to the original completion date of the Contract. Reimbursement of any new tax or variation of existing tax, introduced during last date of bid submission to the original completion date of the Contract shall be paid in actual on submission of documentary evidence.

15. Notification of award & signing of contract with purchaser: -

The Bidder whose Bid has been accepted shall be notified of the award by APCOB, by registered letter, fax or by official mail. The Bidder shall acknowledge in writing, the receipt of the Letter of Indenter Notification of award of work and shall send his acceptance to enter into the Contract within seven (7) days from the receipt of the Letter of Intent notification of work award.

16. Expenses for the contract: -

All incidental expenses of the execution of the contract/ agreement shall be borne solely by the successful bidder and such amount shall not be refunded to the successful bidder by the APCOB.

17. Failure to abide by the contract: -

The conditions stipulated in the contract shall be strictly adhered to and violation of any of these conditions shall entail immediate termination of the contract without prejudice to the rights of APCOB.

18. Termination for default: -

The company may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the contractor, terminate this contract in whole.

a. If the contractor fails to deliver and perform services within the time period(s) specified in the contract, or any extension thereof granted by the company.
b. If the contractor fails to perform any obligation(s) under the contract.
c. If the contractor, in either of the above circumstances, does not remedy his failure within a period of 15 days (or such longer period as the purchaser may authorize in writing) after receipt of the default notice from the company.

ADAM SHAFI SHAIK

DEPUTY GENERAL MANAGER

Technical Response

Ref No. Date:

To
The Dy General Manager (ITD)
The Andhra Pradesh State Cooperative Bank Limited
D.No.27-29-28, NTR Sahakara Bhavan,
Governor pet, Vijayawada – 520 002

Dear Sir/Madam

Sub: RFP for Renewal of subscriptions of 2 no's Fortigate firewalls of APCOB – Submission of Proposal – Reg
Ref. No: ITD/F51/ 2229475/2026-27 dated 23-09-2026

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Eligibility Criteria	Compliance
1. Application of Rs. 3,000/- Instrument details. 2. EMD of Rs. 10,000/- Instrument details. 2. The bidder must be a Registered Company registered under Indian Companies Act 1956 and bidder may also be MSME/Registered firm/LLC and having operations for a minimum period of 3 Years. 3. Average Annual financial turnover during the last / Previous 3 years ending 31st March of 2025 should not be less than 20.00 lakhs. (last 3 years Income Tax Return along with Computation Sheet shall be incorporated) 4. Bidder must have its own valid PAN No. and GST Registration No. TIN & CIN registered in the state of Andhra Pradesh 5. The bidder should have at least one support/service centre in the state of Andhra Pradesh/Telangana. 6. During last 3(Three) years the bidder should not have been blacklisted from participating in tender process by Govt/other organizations. An undertaking to this effect is to be submitted by the bidders. If subsequently the bidder's undertaking is found to be incorrect the tender/order if placed on the bidder with reference to this tender shall be cancelled. 7. The bidder should have valid ISO 9001 certification for their organization. A copy of the valid certificate must be submitted with the techno-commercial bid.	

Yours Truly

Authorized signatory of bidder
[Seal, Name, Signature of authority]

Financial Bid (Price schedule)

Date:

To
The Dy. General Manager (ITD)
The Andhra Pradesh State Cooperative Bank Ltd
D.No.27-29-28, NTR Sahakara Bhavan,
Governor pet, Vijayawada – 520 002
Dear Sir/Madam,

Sub: RFP for Renewal of subscriptions of 6 no's of Fortigate firewalls of APCOB – Submission of Proposal – Reg.

Ref. No: ITD/F51/ 2229475/2026-27 dated 23-09-2026

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Details of the Fortigate firewalls:

S. No	Item Description	SERIAL NO	SUBSCRIPTIONS TO BE RENEWED FROM	Unit price in Rs. (Incl. of taxes)
1	Fortinet 24X7 Forticare Support from 12.10.2026 to 12.10.2029 **Vendor Support – from 12.10.2026 to 12.10.2029.**	FG100FTK23031520	12.10.2026	
2		FG100FTK23031015	12.10.2026	

Note:

1. Taxes should include Service tax, VAT, Sales Tax, Transportation, Customs, Excise, traveling charges, insurance charges etc.
2. No terms and conditions should be stipulated in the Commercial bid, which is meant only for the quotation of offer price/rate.
3. Prices quoted above shall be valid throughout the bid validity period.
4. Prices shall be in conformity to the scope of the work.

Yours Truly

Authorized signatory of bidder

[Seal, Name, Signature of authority]

DECLARATION REGARDING CLEAN TRACK RECORD

To
The Dy General Manager (ITD)
The Andhra Pradesh State Coop. Bank
Limited D.No.27-29-28,
NTR Sahakara Bhavan,
Governor pet, Vijayawada – 520 002

Dear Sir/Madam

Sub: RFP for Renewal of subscriptions of 2 no. of Fertigate firewalls of APCOB – Submission of Proposal – Reg.
Ref: No: ITD/F51/ 2229475/2026-27 dated 23-09-2026

Sir,

I have carefully gone through the Terms & Conditions contained in the Tender Reference No. _____. I hereby declare that my Company/ Firm/ Partners have not been debarred/ blacklisted by any Central or State Government/ Banks or Organizations in India for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices during the past 3 years. I further certify that I am competent officer in my company to make this declaration.

Yours Truly

Authorized signatory of bidder
[Seal, Name, Signature of
authority]

BIDDER INFORMATION

1	Name of the Organization	
2	Year of establishment (Enclose copy of certificate without fail)	
3	Registered office address	
4	Phone Number	
5	Fax No	
6	e-mail	
7	Total no of branch offices in Andhra Pradesh & Telangana	
8	Whether Authorized Dealer/ Service provider	If yes, provide relevant document
9	Authorized Nominated person to participate in the bid process Name & Mobile Number and Office Phone Number	

Yours Truly

Authorized signatory of bidder
[Seal, Name, Signature of authority]