



NOTIFICATION

Inviting applications from In-Service eligible employees from APCOB & DCCBs for the post of Faculty in APCOB Cooperative Training Institute.

I. ELIGIBILITY CRITERIA:

1. No. of Vacancies: 02

2. Minimum Educational Qualification:

- a) Graduation with CAIIB/ Diploma in Cooperative Business Management (or) Post graduate in Commerce/MBA/Agriculture (or) PG in subjects related to Cooperatives, banking, NPA and recovery management, credit appraisal, investment and treasury management etc.
- b) Applicant must be conversant with the computer/multimedia tools and other state of the art methods of teaching.
- c) Teaching in Telugu language is essential.

3. Experience:

a) **Essential:**

The candidate should have a minimum of Ten (10) years of working experience in Bank.

b) **Desirable:**

Preference will be given to the candidates who have passed CTFC Certification by C-PEC, BIRD, Lucknow. If not, the selected candidate has to necessarily pass the CTFC certification examination conducted by C-PEC, BIRD Lucknow within a span of 1 year from the date of appointment.

The Andhra Pradesh State Cooperative Bank Ltd.,

-----A State Partnered Scheduled Bank -----

Head office: #27-29-28, N.T.R Sahakara Bhavan, Governorpeta, Vijayawada – 520002, N.T.R. Dist., Andhra Pradesh.

Dept: HRMD

Phone: 0866-2429011

Mail: hrmd@apcob.bank.in

Follow:     

| Tollfree: 1800-425-2345

| www.apcob.bank.in



II. TERMS & CONDITIONS OF THE APPOINTMENT

- 1. Appointment Period:** The period of appointment will be for 3 years, subject to review of performance every year.
- 2. Remuneration and other perks Allowances:**
 - a. Pay & Allowances will be as per the parent organization's pay structure.
 - b. Deputation allowance/faculty allowance as applicable shall be paid.
- 3. Job location:** Place of posting would be at APCOB CTI, Vijayawada. The Candidate must be willing to work in any part of the state of Andhra Pradesh.
- 4. General:**
 - a) In-service candidate to be working in the cadre of AGM and above of APCOB or DGM/GM of DCCBs in the state of Andhra Pradesh.
 - b) Knowledge of Telugu language is compulsory.
 - c) Aptitude in teaching is required.

III. JOB DESCRIPTION:

- ❖ Undertaking Training Needs Analysis.
- ❖ Assisting in preparation of a training plan of Client Institutions as also of the CTI.
- ❖ Specification of training areas for CTI and those for outside training institutions.
- ❖ Identification of levels of trainables.
- ❖ Designing programmes specific for different categories of trainables' in the subject areas and appropriate approvals thereof.
- ❖ Standardization of Program through C-PEC.
- ❖ Preparation and Announcement of Training Calendar of CTI.
- ❖ Mobilization of Trainables to different programs from various cooperative institutions.
- ❖ Research Analysis in the field.
- ❖ In conduct of Training Programs / Courses: -
 - Delineation of Program Objectives, Syllabus and Schedule.
 - Preparation of Session Plan for each session.

- Preparation of Program Kit.
- Compilation of Reading / Reference Material.
- Finalization of Teaching / Training Material: Presentations / Case Studies.
- Business Games / Management Games / Discussion Notes / CDs or DVDs or other media
- Taking Sessions.
- Organizing other Faculty Members / Guest Faculty for various sessions.
- Facilitating Group Work.
- Organizing Field Visits.
- Training Assessment and Participants' Feedback.
- Classroom Management.
- Program-Specific Library Reference Management.
- Trainees Management.
- Post-Programme Documentation, Reporting and Feedback Record.
- Follow-up, if any
- Post-Program Impact Evaluation.
- ❖ Periodic Review and Up-dation of Teaching / Training material and Reading / Reference material.
- ❖ Computer-based data-base management & analysis for programs/seminars etc.
- ❖ Preparation of research / status papers.
- ❖ Organisation of Consultancies and Project Work for Cooperative Institutions.
- ❖ Conduct of Seminars / Workshops on Subjects of Topical Importance in CTI or on sponsorship from StCB or State Cooperative Union or other organisations.
- ❖ Conduct of Exposure Tours of Participants.
- ❖ Visiting Faculty Assignments in other Institutions.
- ❖ Own enrichment by way of attending Training / Seminars / Workshops in other institutions.
- ❖ General Support in administrative and establishment aspects of CTI.



IV. Selection Procedure:

1. The selection of faculty will be done by the Selection Committee through a selection process. Merely satisfying the eligibility norms do not entitle a candidate to be called for Interview. APCOB reserves the right to call only the requisite number of candidates for the Interview after preliminary screening/ short listing with reference to candidates' qualification, experience, profile vis-a-vis job requirements, etc.
2. All further announcements/ details pertaining to this process will be provided only on the bank's website www.apcob.bank.in from time to time.

V. Application Guidelines:

1. Candidates can apply for the post from **28.09.2026 to 07.10.2026** in the prescribed proforma application.
2. In case, the candidate anticipates any delay in forwarding his/her application for want of employer recommendation, he/she may submit advanced copy of application along with all the requirements (except employer recommendation) before the last date i.e., **07.10.2026** However, the application, duly recommended by the employer, shall reach the Bank by **13.10.2026**.
3. Interested candidates may submit their application form (**Hardcopy**), in the prescribed format, along with all the supporting documents.
4. The application should be addressed to the Chief General Manager (HRMD), The A.P. State Cooperative Bank Ltd, NTR Sahakara Bhavan, D.No. 27-29-28, Governorpet, Vijayawada – 520 002 and the envelope containing the application should be superscribed “APPLICATION FOR THE POST OF FACULTY FOR APCOB COOPERATIVE TRAINING INSTITUTE-APCOB & DCCBs”.

VI. Disclaimer:

In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his /her candidature will stand cancelled. If any of these shortcomings is



/ are detected even after selection/appointment, his /her services as faculty are liable to be terminated. Decisions of the APCOB in all matters regarding eligibility and selection would be final and binding on all candidates. No representation or correspondence will be entertained by APCOB in this regard.

Date: 28.09.2026

**Sd/-
Chief General Manager (HRMD)**