



NOTIFICATION

Inviting applications from eligible candidates for the post of Faculty on contractual basis in APCOB Cooperative Training Institute.

I. ELIGIBILITY CRITERIA:

1. No. of Vacancies: 02

2. Age:

Candidate shall be 35-62 years as on date of notification

3. Minimum Educational Qualification:

- a) Graduation with CAIIB/ Diploma in Cooperative Business Management (or) Post graduate in Commerce/MBA/Agriculture (or) PG in subjects related to Cooperatives, banking, NPA and recovery management, credit appraisal, investment and treasury management etc.
- b) Applicant must be conversant with the computer/multimedia tools and other state of the art methods of teaching.
- c) Teaching in Telugu language is essential.

4. Experience:

a) Essential:

The candidate should have good exposure in any one or more of areas of specializations viz., Banking, Loaning, Cooperation & Information Technology.

b) Desirable:

- Preference will be given to the candidates who worked as full-time faculty member having minimum of Three (03) years' experience in Training

The Andhra Pradesh State Cooperative Bank Ltd.,

-----A State Partnered Scheduled Bank -----

Head office: #27-29-28, N.T.R Sahakara Bhavan, Governorpeta, Vijayawada – 520002, N.T.R. Dist., Andhra Pradesh.

Dept: HRMD

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Institutes of State Cooperative Banks (StCBs)/Nationalized Banks /Private Sector Banks/Payment Banks /NBFCs

- Preference will be given to the candidates who have passed CTFC Certification by C-PEC, BIRD, Lucknow. If not, the selected candidate has to necessarily pass the CTFC certification examination conducted by C-PEC, BIRD Lucknow within a span of 1 year from the date of appointment.

II. TERMS & CONDITIONS OF THE APPOINTMENT

- 1. Contract Period:** The period of contractual appointment will be initially for a period of 3 years, subject to review of performance every year.
- 2. Remuneration and other perks Allowances:**
 - a. Consolidated remuneration of Rs.70,000/- plus Conveyance of Rs.5000/- per month shall be paid for retired officers selected for the post.
 - b. For in-service candidates, pay protection shall be extended.
 - c. Deputation/faculty allowance as applicable shall be paid.
- 3. Job location:** Place of posting would be at APCOB CTI, Vijayawada, initially. The Candidate must be willing to work in any part of the state of Andhra Pradesh.
- 4.** The term of contractual appointment between the parties can be terminated by giving one month notice on either side.
- 5. Superannuation benefits:** The faculty on contract shall not be entitled to any superannuation benefits viz., Provident fund, Gratuity, pension etc.,
- 6. Leaves:** Besides weekly holidays and holidays declared under NI Act, Faculty will be granted Casual Leaves upto a maximum of 12 days per year during the contract period.
- 7. General:**
 - a) Candidate who has retired on superannuation/VRS from banking industry having requisite academic and professional qualification with good communication skills will be selected for the post.
 - b) Candidates should have retired as Scale-IV officers and above having at least 8 years of experience in the cadres from Scale-II and above.
 - c) Knowledge of Telugu language is compulsory.

- d) The maximum permissible age for a retired officer to work as faculty on contractual basis is 65 years.
- e) Candidates possessing CTFC certification or any recognized certification in faculty training shall be eligible for further relaxation in the maximum age criteria as decided by the competent authority.
- f) Aptitude in teaching is required.

III. JOB DESCRIPTION:

- ❖ Undertaking Training Needs Analysis.
- ❖ Assisting in preparation of a training plan of Client Institutions as also of the CTI.
- ❖ Specification of training areas for CTI and those for outside training institutions.
- ❖ Identification of levels of trainables.
- ❖ Designing programmes specific for different categories of trainables' in the subject areas and appropriate approvals thereof.
- ❖ Standardization of Program through C-PEC.
- ❖ Preparation and Announcement of Training Calendar of CTI.
- ❖ Mobilization of Trainables to different programs from various cooperative institutions.
- ❖ In conduct of Training Programs / Courses: -
 - Delineation of Program Objectives, Syllabus and Schedule.
 - Preparation of Session Plan for each session.
 - Preparation of Program Kit.
 - Compilation of Reading / Reference Material.
 - Finalization of Teaching / Training Material: Presentations / Case Studies.
 - Business Games / Management Games / Discussion Notes / CDs or DVDs or other media
 - Taking Sessions.
 - Organizing other Faculty Members / Guest Faculty for various sessions.
 - Facilitating Group Work.
 - Organizing Field Visits.
 - Training Assessment and Participants' Feedback.

- Classroom Management.
- Program-Specific Library Reference Management.
- Trainees Management.
- Post-Programme Documentation, Reporting and Feedback Record.
- Follow-up, if any
- Post-Program Impact Evaluation.
- ❖ Periodic Review and Up-dation of Teaching / Training material and Reading / Reference material.
- ❖ Computer-based data-base management & analysis for programs/seminars etc.
- ❖ Preparation of research / status papers.
- ❖ Organisation of Consultancies and Project Work for Cooperative Institutions.
- ❖ Conduct of Seminars / Workshops on Subjects of Topical Importance in CTI or on sponsorship from StCB or State Cooperative Union or other organisations.
- ❖ Conduct of Exposure Tours of Participants.
- ❖ Visiting Faculty Assignments in other Institutions.
- ❖ Own enrichment by way of attending Training / Seminars / Workshops in other institutions.
- ❖ General Support in administrative and establishment aspects of CTI.

IV. Selection Procedure:

1. The selection of faculty will be done by the Selection Committee through a selection process. Merely satisfying the eligibility norms do not entitle a candidate to be called for Interview. APCOB reserves the right to call only the requisite number of candidates for the Interview after preliminary screening/ short listing with reference to candidates' qualification, experience, profile vis-a-vis job requirements, etc.
2. All further announcements/ details pertaining to this process will be provided only on the bank's website www.apcob.bank.in from time to time.

V. Application Guidelines:

1. Candidates can apply for the post on or before **07.10.2026** in the prescribed proforma application available in the Bank's website www.apcob.bank.in



2. Interested candidates may submit their application form (**Hardcopy**), in the prescribed format, along with all the supporting documents of age proof, educational qualification, experience and other credentials with the prescribed fee of Rs.1000/- by way of Demand Draft favouring "THE ANDHRA PRADESH STATE COOPERATIVE BANK LTD" payable at Vijayawada OR through NEFT/IMPS/UPI for the details given below:

A/c No: 610000006843

A/c Name: APCOB-HRMD

IFSC: APBL00000002

3. In case, the candidate anticipates any delay in forwarding his/her application for want of employer recommendation, he/she may submit advanced copy of application along with all the requirements (except employer recommendation) before the last date i.e., **07.10.2026** However, the application, duly recommended by the employer, shall reach the Bank by **13.10.2026**.
4. The application should be addressed to the Chief General Manager (HRMD), The A.P. State Cooperative Bank Ltd, NTR Sahakara Bhavan, D.No. 27-29- 28, Governorpet, Vijayawada – 520 002 and the envelope containing the application should be superscribed "APPLICATION FOR THE POST OF FACULTY FOR APCOB CTI-CONTRACTUAL BASIS".

VI. Disclaimer:

In case it is detected at any stage of selection that a candidate does not fulfil the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his /her candidature will stand cancelled. If any of these shortcomings is / are detected even after selection/appointment, his /her services as faculty are liable to be terminated. Decisions of the APCOB in all matters regarding vacancies, eligibility and selection would be final and binding on all candidates. No representation or correspondence will be entertained by APCOB in this regard.

Date: 28.09.2026

Sd/-
Chief General Manager (HRMD)