

Ref: APCOB/GAD/Tenders/03/2026

Date: 03.09.2026



SHORT TENDER NOTICE

Hiring of Vehicles for Regional Processing Centers at Vijayawada, Visakhapatnam, Rajahmundry, Nellore and Anantapur

Preface:

The Andhra Pradesh State Co-operative Bank Limited (APCOB) having its Head Office at Vijayawada, intends to hire **05** vehicles on monthly rental basis for its Regional Processing Centers at Vijayawada, Visakhapatnam, Rajahmundry, Nellore and Anantapur.

Objective of the RFP:

APCOB intends to issue a Request for Proposal (RFP), hereinafter referred to as a **Tender**, and invites bids from eligible vendors to participate in the competitive tendering process for providing **05** vehicles (01 vehicle for each RPC) on monthly rental basis at the under mentioned locations collectively or individual locations separately.

Requirement:

- Type of Vehicle: **Maruti Suzuki Dzire or equivalent class**
- Number of Vehicles: **05 (Five)**
- Locations: **05 locations** – 01 vehicle at each location
- Monthly Usage: Up to **2,500 KMs** per vehicle per month
- Additional Usage: Beyond 2,500 KMs, **Rate per KM** will be given
- Vehicle Manufacturing Year: **2024 or later**
- Deployment: **On all working days** and also **on non-working days, whenever required.**

Price/Rental Conditions:

The bidder shall quote the **monthly hiring charges per vehicle for 2,500 KMs** and additional rate per km beyond 2500 kms in the format mentioned at Appendix 'A'. The quoted monthly rental shall be **all-inclusive** of the under mentioned:

- Fuel charges
- Driver wages, allowances and other statutory payments/benefits applicable to the driver
- Vehicle insurance
- Repair and maintenance expenses
- Servicing and upkeep of the vehicle and
- All other expenses incidental to operation of the vehicle, unless specifically stated otherwise in the tender conditions.

The Andhra Pradesh State Cooperative Bank Ltd.,

-----A State Partnered Scheduled Bank-----

Head office: #27-29-28, N.T.R Sahakara Bhavan, Governorpeta, Vijayawada – 520002, N.T.R. Dist., Andhra Pradesh.

Dept: GAD

Phone: 0866-2429044

Mail: premises@apcob.org

No additional amount towards fuel, driver wages, insurance or maintenance shall be payable separately.

Contract Period:

The contract shall initially be valid for a period of **01 (One) year** from the date of commencement of services.

The contract may thereafter be **extended for a further period, on the same terms and conditions and mutually agreed rates**, subject to satisfactory performance of the service provider and at the discretion of the Bank/Competent Authority.

The extension shall not be construed as an automatic right of the service provider and shall be subject to the Bank's requirements and approval of the Competent Authority.

Schedule:

Bid Submission Start Date	03.09.2026, 10:00 AM
Bid Submission End Date	09.09.2026, 05:00 PM
Tentative Bid Opening Date & Time	10.09.2026, 11:30 AM
Address for Tender Submission	Sri. K Srinivasa Rao, DGM (GAD) The A.P. State Cooperative Bank Ltd., NTR Sahakara Bhavan, Governorpet, Vijayawada 520002 Phone: 0866 2429094 e-mail: premises@apcob.org

Terms and Conditions:

- The vehicles supplied shall be in **good running condition, clean, well maintained and roadworthy.**
- The successful bidder shall ensure availability of the vehicle and driver throughout the required period.
- The vehicle shall possess all **valid statutory documents/permissions** required under applicable laws and regulations.
- In case of breakdown, servicing or non-availability of the deployed vehicle, the service provider shall immediately arrange a suitable replacement vehicle of the same or equivalent class without disruption of service.
- In the event of the driver unavailability due to leave, illness or any other reason, the service provider shall arrange a suitable replacement qualified driver without disruption of service. No leave shall be provided to driver without replacement of qualified driver by the service provider.
- If the service provider fails to provide either the required vehicle or a qualified driver, the bank reserves the right to arrange local hiring

independently. All expenses incurred from such local hiring shall be deducted directly from the service provider's monthly invoice amount.

- The monthly rental shall cover usage up to **2,500 KMs per vehicle per month**. Charges/rates applicable for usage beyond 2,500 KMs, if any, shall be quoted separately as prescribed in the tender document.
- Any dispute arising out of this tender shall be subject to the jurisdiction of courts at Vijayawada only.
- Incomplete bids, conditional bids, or bids received after the due date and time shall be liable for rejection.
- APCOB reserves the right to accept or reject any or all bids, wholly or partly, without assigning any reason whatsoever. The Bank also reserves the right to cancel or modify the tender process at any stage.

Contact for Clarifications:

Any clarification regarding the tender may be contacted to:

Sri. K. Srinivasa Rao

Dy. General Manager

The A.P. State Cooperative Bank Ltd.

NTR Sahakara Bhavan, Governorpet, Vijayawada – 520002

Phone: 0866-2429044

E-mail: premises@apcob.org

Office locations:

1. **Vijayawada RPC**
NTR Sahakara Bhavan,
Governorpet, Vijayawada – 520002
2. **Anantapur RPC**
Door No. 11-53,
Adimurthy Nagar, Anantapur – 515001.
3. **Nellore RPC**
373/B-11, Ward No. 23, Plot Nos. 10 & 11, Fathekhanpet,
Aravinda Nagar, Nellore – 524003.
4. **Rajahmundry RPC**
1st Floor, Hukumpeta PACS, D.No. 104-2-282,
New Ramalayam Street, Hukumpeta,
Rajahmundry Rural, East Godavari - 533107.
5. **Visakhapatnam RPC**
2nd Floor, Tagarapuvalasa PACS,
Near Tata Theatre, Tagarapuvalasa, Bhimili Mandal

Visakhapatnam – 531162

PRICE BID

The price quotation for providing a vehicle for the **RPC** at _____ **(Location)** is furnished below:

S. No	Description	Rate inclusive of GST
01	Charges for vehicle usage Up to 2500 kms per month	
02	Charges for usage beyond 2500 KMs, rate per KM	

Vehicle and Driver Particulars

Vehicle Model & Year: _____

Vehicle running KMs: _____

Vehicle Insurance valid up to: _____

Vehicle registration valid up to: _____

Driver's experience in Years: _____

Driver's license valid up to: _____

Declaration

I/We hereby declare that I/We have carefully read, understood and accepted all the **terms and conditions stipulated in the Tender Notice/Quotation issued by The Andhra Pradesh State Co-operative Bank Ltd. (APCOB)** and published on the Bank's website in respect of the captioned tender/quotation.

I/We further confirm that the rates quoted above are **inclusive of GST and all applicable taxes, duties, charges and other expenses**, unless otherwise specifically provided in the tender conditions.

I/We agree to abide by all the terms and conditions of the tender and hereby submit this Price Bid for consideration by the Bank.

(Signature of the Bidder)
Name and Address of the Bidder

Date:
Place: