

Ref: VOICE/e3276160/5167545/26-27

Date: 28-10-2026



SHORT TENDER NOTICE

Subject: APCOB – BBDD – Department of VOICE, PR & Marketing - Supply of 4,000 Branded Non-Woven Bags – Reg.

The Andhra Pradesh State Cooperative Bank Ltd. (APCOB) invites sealed quotations from eligible manufacturers/suppliers for the supply of 4,000 nonwoven bags printed with the Bank's branding and product/service details for marketing and promotional activities.

Specifications

Sl. No.	Particulars	Specification
1	Material	Non-woven fabric
2	Height	42 cm
3	Width	37 cm
4	Side Gusset / Depth	10 cm
5	Fabric Weight	100 GSM
6	Quantity	4,000 bags
7	Printing	Bank's branding and product/service details, as per the design approved by the Bank
8	Quality	Durable bags with securely finished handles and joints, uniform dimensions and clear printing

1. Eligibility

- The bidder shall be a **GST-registered manufacturer or supplier** and shall submit copies of the GST registration certificate.
- Vendors based in Andhra Pradesh are preferred.** Eligible vendors from other States may also participate.

2. Submission Requirements

- The quotation shall be submitted on the bidder's letterhead, duly signed and stamped, and shall include:
 - Firm's name, address, GSTIN, contact person, mobile number and email address.

The Andhra Pradesh State Cooperative Bank Ltd.,

-----A State Partnered Scheduled Bank-----

Head office: #27-29-28, N.T.R Sahakara Bhavan, Governorpeta, Vijayawada – 520002, N.T.R. Dist., Andhra Pradesh.

Dept: Department of VOICE, PR & Marketing

Mail: voice@apcob.bank.in

- ii. Copies of GST registration certificate.
- iii. A sample bag of the proposed material, dimensions and GSM. (Plain Bag or other if any.)
- iv. An item-wise price quotation in the following format:

Sl. No.	Particulars	Amount / Details
1	Rate per bag, including printing, excluding GST	₹ _____
2	Cost of 4,000 bags	₹ _____
3	Printing cylinder/die charges, if any	₹ _____
4	Packing, forwarding and delivery charges, if any	₹ _____
5	GST rate and amount	% / ₹ _____
6	Total amount inclusive of all charges and GST	₹ _____
7	Delivery period from receipt of Purchase Order and approval of final design/sample	_____ days

Any charge not quoted separately shall be deemed included in the quoted price. The quotation shall remain valid for **60 days from the closing date**.

3. Terms and Conditions

- a. The Bank will provide the approved branding artwork. The selected vendor shall submit a **pre-production sample incorporating the approved design** for clearance before commencing bulk production.
- b. The bags shall conform to the approved sample and specifications. Defective bags or bags differing from the approved sample shall be replaced by the vendor at its own cost.
- c. Delivery shall be made to **APCOB Head Office, Vijayawada**, within the period stipulated in the Purchase Order.
- d. Quotations will be evaluated based on eligibility, compliance with specifications, sample quality and the **total cost inclusive of GST and all charges**.
- e. Payment shall be released in two instalments: **50% of the total order value as advance upon acceptance of the Work Order by the vendor**, and the remaining **50% after successful delivery and acceptance of the bags by the Bank**, against submission of a valid tax invoice and subject to applicable deductions (TDS).
- f. The Bank reserves the right to accept or reject any or all quotations, or cancel the tender process, without assigning any reason. Submission of a quotation does not confer any right to award of the order.

4. Tender Schedule

Particulars	Timeline
Publication of Short Tender Notice on the Bank's website	T Day – 29.10.2026
Period for submission of tenders	10 calendar days from the date of publication 29.10.2026 to 07.11.2026
Deadline for submission	5:00 PM on the closing date (07.11.2026)
Opening of tenders	Within 7 working days after the closing date
Issue of Purchase Order	Upon completion of evaluation and approval by the competent authority
Supply and delivery	Within the period specified in the Purchase Order

5. Mode of Submission

Bids shall be submitted in a **sealed cover**, superscribed **“SHORT TENDER FOR SUPPLY OF 4,000 BRANDED NON-WOVEN BAGS”**, and addressed to:

The Deputy General Manager
 Department of VOICE, PR & Marketing
 The Andhra Pradesh State Cooperative Bank Ltd.
 Head Office, 27-29-28, NTR Sahakara Bhavan
 Vijayawada – 520002.

Bids shall reach the above address on or before the closing date and time specified in this notice. The Bank shall not be responsible for postal or courier delays.

6. Doubts and Clarifications

For doubts and clarifications, bidders may contact the following officials between **10:00 AM and 5:00 PM on all working days**:

Sl. No.	Name	Designation	Phone Number
1	B. Vamsi	Manager, Scale I	9494475533
2	S. Anand Paul	Staff Assistant	8142781501

On behalf of the “The Andhra Pradesh State Cooperative Bank Ltd.”

Sd/-

Deputy General Manager
Department of VOICE, PR & Marketing